



## Rok L

**Home :** Brdo 31, 51266, Selce, Croatia

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**Date of birth:** 08/04/1994 **Nationality:** Croatian

### ABOUT MYSELF

I am a technician in the Hotel and tourism industry who graduated in 2013. During my studies, I've learned and gained practical experience in hotel management. As I finished High School I worked during the summer season at the Cafe Bar which has been led for over 74 years by my family. I did various jobs as well until September 2015 when I took a 5 year pause because of my studies. In June 2021 I moved to Germany where I live and work now. Meanwhile, in June 2023 I started my German course (B2) and I finished it this year in June. I speak the German language at the intermediate level.

### WORK EXPERIENCE

#### ***Parkhotel Burgmühle***

**City:** Fischen im Allgäu | **Country:** Germany

#### **Servicekraft/Chef de Rang**

[ 01/10/2024 – 30/09/2025 ]

- Taking care of guests
- Making, serving the drinks as well as the food
- Cleaning workplace - Restaurant, Bar
- Chef de Rang

**City:** Oberjoch, Bayern, | **Country:** Germany

#### **Servicekraft - Hotel Lanig Resort und Spa**

[ 01/08/2022 – 01/10/2024 ]

- Taking care of guests
- Making, serving the drinks as well as the food
- Cleaning workplace - Restaurant, Bar
- Chef de Rang

#### ***Kur- und Sporthotel "Die Gams"***

**City:** Bad Hindelang | **Country:** Germany

#### **Waiter**

[ 01/06/2021 – 31/07/2022 ]

- Taking care of guests
- Making, serving the drinks as well as the food
- Cashier duties
- Table reservations
- Cleaning workplace - Restaurant, Bar
- Chef de Rang

#### ***Kavana Anka - Cafe/Restaurant***

**City:** Selce | **Country:** Croatia

#### **Bar staff**

[ 31/07/2018 – 14/09/2018 ]

- Collect money for drinks served.
- Check identification of customers to verify age requirements for purchase of alcohol.
- Clean glasses, utensils, and bar equipment.

- Stock bar with beer, wine, liquor, and related supplies such as ice, glassware, napkins, or straws.
- Serve wine, and bottled or draft beer.
- Clean bars, work areas, and tables.
- Serve snacks or food items to customers seated at the bar.
- Slice and pit fruit for garnishing drinks.

### ***Konzum - Supermarket***

**City:** Crikvenica | **Country:** Croatia

[ 16/05/2016 – 17/02/2017 ] **Salesman**

- Taking care of fruits and vegetables.
- Maintaining and organizing store area, including, cleaning, disinfecting, etc.
- Communicating with vendors, suppliers, and customers.
- Warehouse works

### ***Valamar Hotels & Resorts***

**City:** Poreč | **Country:** Croatia

[ 17/05/2015 – 23/07/2015 ] **Holiday camp entertainment attendant**

- Playing various games with the kids around (7-10 years).
- Doing aerobic with guests, in pool, and outside of the pool.
- Sticking posters about next entertainment events.
- Communicating with staff about next events.

### ***Kavana Anka - Cafe/Restaurant***

**City:** Selce | **Country:** Croatia

[ 13/07/2014 – 09/09/2014 ] **Waiter**

- Greet guests and seat them at tables or in waiting areas.
- Provide guests with menus.
- Speak with patrons to ensure satisfaction with food and service, to respond to complaints, or to make conversation.
- Take and prepare to-go orders.
- Operate cash registers to accept payments for food and beverages.
- Maintain contact with kitchen staff, management, serving staff, and customers to ensure that dining details are handled properly and customers' concerns are addressed.
- Inspect dining and serving areas to ensure cleanliness and proper setup.
- Inform patrons of establishment specialties and features.
- Inspect restrooms for cleanliness and availability of supplies and clean restrooms when necessary.

### ***Jadran d.d. - Campingplace***

**City:** Selce | **Country:** Croatia

[ 19/06/2010 – 14/09/2010 ] **Front desk receptionist**

- Greet and register guests.
- Show, rent, or assign accommodations.
- Check in, Check out.
- Doorman jobs

### ***Kavana Anka - Cafe/Restaurant***

**City:** Selce | **Country:** Croatia

[ 30/06/2012 – 09/09/2012 ] **Bar staff**

- Check identification of customers to verify age requirements for purchase of alcohol.
- Clean glasses, utensils, and bar equipment.
- Stock bar with beer, wine, liquor, and related supplies such as ice, glassware, napkins, or straws.
- Serve wine, and bottled or draft beer.
- Take beverage orders from serving staff or directly from patrons.
- Clean bars, work areas, and tables.
- Serve snacks or food items to customers seated at the bar.

## EDUCATION AND TRAINING

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[ 29/03/2020 – 16/09/2020 ] **Cisco Certified Network Associate**

**Cisco Systems, Inc.** <https://www.cisco.com/c/en/us/index.html>

**Address:** Ilica 242, 10000, Zagreb, 10000, Zagreb, Croatia |

[ 09/09/2009 – 16/05/2013 ] **Hotel and Tourism technician**

**Srednja škola dr. Antuna Barca** <http://ss-abarca-crikvenica.skole.hr>

**Address:** Zidarska Ulica 4, 51260, Crikvenica, Croatia |

[ 06/09/2001 – 20/06/2009 ] **Primary school - 8 years.**

**OŠ Zvonka Cara, Crikvenica**

**Address:** 51260, Crikvenica, Croatia |

[ 07/09/2015 – 14/03/2020 ] **Philosophy and theology**

**Theology in Rijeka** <https://www.kbf.unizg.hr/fakultet/ustrojstvo/podrucni-studij/>

**City:** Rijeka | **Country:** Croatia |

[ 12/06/2023 – 11/05/2024 ] **Deutsch - Test für den Beruf B2**

**Die Kolping Akademie** <https://www.die-kolping-akademie.de>

**City:** Sonthofen | **Country:** Germany |

## LANGUAGE SKILLS

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**Mother tongue(s):** Croatian

**Other language(s):**

**English**

LISTENING B2 READING B2 WRITING B2

SPOKEN PRODUCTION B2 SPOKEN INTERACTION B2

**German**

LISTENING B2 READING B2 WRITING B2

SPOKEN PRODUCTION B2 SPOKEN INTERACTION B2

**Italian**

LISTENING A1 READING A1 WRITING A1

SPOKEN PRODUCTION A1 SPOKEN INTERACTION A1

*Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user*

## SKILLS

### Personal skills

Reliability | Internet user | Motivated | Team-work oriented | Written and Verbal skills | Music production skills | Decision-making | Organizational and planning skills | Critical thinking | Responsibility | Analytical skills | Curious and fast learner | Good listener and communicator | Detail-Oriented | Creativity | Research and analytical skills | Flexibility | Empathic listener | Good Communication | Good time management | Teamwork | Problem-solving | positive thinking | Ability to Work Under Pressure | Active listening | Friendly | Communications | Efficient multi-tasking | Presentation and negotiation skills | Excellent team player | Very good at systemizing my work | Highly adaptable | highly intellectual but continuously improving | Quick Learner and adaptable to new exposures and experiences | hardworking | Cultural self-awareness to improve personal effectiveness and human relations | Emotional Intelligence | Self control | Open and respectful towards others | Respect and good atmosphere in teamwork | Creativity and problem solving | Respectful | Self Motivation | Self-Discipline | Excellent Interpersonal Skills | The ability to comprehend understand and profit from experience | Quick learner | Ability to learn foreign languages | Ongoing Lifelong independent learner | Results Oriented | Ability to give constructive suggestions | organizational skills | Emphatic | Working in International Environment | Self-initiated positively oriented determined and responsive | Willingness to improve personal skills in new technologies

### Social media

Twitter | Facebook | Instagram | LinkedIn | Skype | Zoom | Youtube

### MS Office

Microsoft Excel | Outlook | Microsoft Word | Microsoft Powerpoint

### Other

Google Docs | Google Drive

## DRIVING LICENCE

**Motorbikes:** AM

**Cars:** B

## HOBBIES AND INTERESTS

### Music production

**Link:** \_\_\_\_\_

### Cycling

### Jogging